

Sonoma County Library  
2015-16 Approved Budget  
Summary

	2014-15 Approved <u>Budget</u>	2015-16 Draft <u>Budget</u>	<u>Difference</u>
<b><u>Revenues</u></b>			
Taxes	14,831,935	16,198,823	1,366,888
Intergovernmental	250,859	228,206	(22,653)
Use of Money/Property	21,210	21,000	(210)
Charges for Services	533,358	490,000	(43,358)
Miscellaneous	56,611	46,000	(10,611)
Transfers From Fund Balance	<u>534,827</u>	<u>890,000</u>	<u>355,173</u>
Total Revenue	16,228,800	17,874,029	1,645,229
<b><u>Expenses</u></b>			
Salaries and Benefits	12,274,775	12,841,929	567,154
Services and Supplies	4,093,525	4,782,100	688,575
Capital Expenditures	335,500	250,000	(85,500)
Appropriation for Contingency	<u>25,000</u>	<u>-</u>	<u>(25,000)</u>
Total Expenses	<u>16,728,800</u>	<u>17,874,029</u>	<u>1,145,229</u>
<b>Surplus/(Deficit)</b>	<u><u>(500,000)</u></u>	<u><u>-</u></u>	<u><u>500,000</u></u>

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	2014-15 <u>Budget</u>	2014-15 <u>Projected</u>	Increase/(Decrease) Over <u>2014-15 Budget</u>	Draft 2015-16 <u>Budget</u>	Increase/(Decrease) Over <u>2014-15 Budget</u>
<b><u>Revenues</u></b>					
40002 - Prop Tax - CY,Secured	14,764,297.00	15,549,878.00	785,581.00	16,095,945.00	1,331,648.00
40005 - Prop Taxes - RDA Increment	(1,543,238.00)	(1,658,274.00)	(115,036.00)	(1,716,314.00)	(173,076.00)
40006 - AB1290 RDA Pass Throughs	75,540.00	93,943.00	18,403.00	97,231.00	21,691.00
40007 - H&S 33401 RDA Pass Throughs	843,848.00	899,769.00	55,921.00	931,261.00	87,413.00
40010 - Residual Prop Tax - RPTTF	189,087.00	204,956.00	15,869.00	200,000.00	10,913.00
40012 - SB2557 Prop Tax Admin	(215,878.00)	(213,580.00)	2,298.00	(215,000.00)	878.00
40101 - Prop Taxes - CY, Unsecured	512,635.00	519,200.00	6,565.00	520,000.00	7,365.00
40105 - CollectCost Del CY Unsecured	(10,427.00)	(8,951.00)	1,476.00	(9,000.00)	1,427.00
40111 - Supplemental Prop Taxes - CY	209,651.00	286,954.00	77,303.00	285,000.00	75,349.00
40201 - Prop Taxes - PY, Secured	(4,060.00)	(3,000.00)	1,060.00	(3,000.00)	1,060.00
40211 - Prop Taxes - PY, Unsecured	9,643.00	12,000.00	2,357.00	12,000.00	2,357.00
40221 - Supplemental Prop Taxes - PY	(990.00)	(780.00)	210.00	(800.00)	190.00
40404 - Timber Yield Tax	1,827.00	1,500.00	(327.00)	1,500.00	(327.00)
<b>Taxes</b>	<b>14,831,935.00</b>	<b>15,683,615.00</b>	<b>851,680.00</b>	<b>16,198,823.00</b>	<b>1,366,888.00</b>
42291 - State Homeowners Prop Tax Relf	134,376.00	131,600.00	(2,776.00)	136,206.00	1,830.00
42358 - State Other Funding	24,092.00	24,092.00	-	24,000.00	(92.00)
42601 - County of Sonoma	22,840.00	22,840.00	-	23,000.00	160.00
42610 - Other Governmental Agencies	45,450.00	45,450.00	-	45,000.00	(450.00)
42624 - RDA Asset Distribution	24,101.00	31,455.00	7,354.00	-	(24,101.00)
<b>Intergovernmental Revenues</b>	<b>250,859.00</b>	<b>255,437.00</b>	<b>4,578.00</b>	<b>228,206.00</b>	<b>(22,653.00)</b>
44002 - Interest on Pooled Cash	20,705.00	20,700.00	(5.00)	21,000.00	295.00
44109 - Concessions	505.00	-	(505.00)	-	(505.00)
<b>Use of Money/Property</b>	<b>21,210.00</b>	<b>20,700.00</b>	<b>(510.00)</b>	<b>21,000.00</b>	<b>(210.00)</b>
45008 - NCPA Fees for Govt. Services	31,893.00	29,998.00	(1,895.00)	30,000.00	(1,893.00)
45281 - Library Services	450,965.00	405,000.00	(45,965.00)	410,000.00	(40,965.00)
45283 - Library Postage Recovery	-	354.00	354.00	-	-
45284 - Fines - Delinquent Collections	-	54.00	54.00	-	-
45533 - Reprographics Photocopy	50,500.00	48,250.00	(2,250.00)	50,000.00	(500.00)
<b>Charges for Services</b>	<b>533,358.00</b>	<b>483,656.00</b>	<b>(49,702.00)</b>	<b>490,000.00</b>	<b>(43,358.00)</b>
46029 - Donations/Contributions	1,010.00	3,000.00	1,990.00	3,000.00	1,990.00
46040 - Miscellaneous Revenue	55,550.00	43,280.00	(12,270.00)	43,000.00	(12,550.00)
46041 - Discounts Earned	-	116.00	116.00	-	-
46050 - Cancelled/Stale Dated Warrants	-	146.00	146.00	-	-
46051 - Returned Checks	51.00	(400.00)	(451.00)	-	(51.00)
<b>Miscellaneous Revenues</b>	<b>56,611.00</b>	<b>46,142.00</b>	<b>(10,469.00)</b>	<b>46,000.00</b>	<b>(10,611.00)</b>
47102 - Transfers In - btw Govtl Funds	534,827.00	534,827.00	-	890,000.00	355,173.00

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<b>Total All Revenues</b>	<b>16,228,800.00</b>	<b>17,024,377.00</b>	<b>795,577.00</b>	<b>17,874,029.00</b>	<b>1,645,229.00</b>
<b>Expenses</b>					
50701 - Perm Position - Local Bds	7,583,466.00	7,421,650.26	(161,815.74)	7,953,750.00	370,284.00
50702 - Extra Help - Local Bds	391,216.00	390,418.46	(797.54)	496,000.00	104,784.00
50754 - Deferred Comp - Local Bds	5,929.00	11,176.41	5,247.41	16,500.00	10,571.00
50755 - PERS - Local Bds	1,241,277.00	1,203,634.73	(37,642.27)	1,415,768.00	174,491.00
50756 - Medicare - Local Bds	93,618.00	99,399.45	5,781.45	122,973.00	29,355.00
50801 - Health Ins - Local Bds	1,210,656.00	1,232,829.72	22,173.72	1,290,705.00	80,049.00
50802 - Disability - Local Bds	39,050.00	35,101.11	(3,948.89)	40,364.00	1,314.00
50803 - Dental - Local Bds	176,354.00	162,085.48	(14,268.52)	177,778.00	1,424.00
50804 - Life Ins - Local Bds	7,157.00	6,932.63	(224.37)	7,773.00	616.00
50805 - Vision - Local Bds	24,673.00	21,675.46	(2,997.54)	25,818.00	1,145.00
50806 - Unemployment - Local Bds	1,500.00	-	(1,500.00)	2,000.00	500.00
50807 - Retiree health insurance	1,206,520.00	1,079,730.00	(126,790.00)	1,012,500.00	(194,020.00)
50808 - Worker's Comp - Local Bds	293,359.00	250,000.00	(43,359.00)	280,000.00	(13,359.00)
<b>Salaries/Benefits</b>	<b>12,274,775.00</b>	<b>11,914,633.71</b>	<b>(360,141.29)</b>	<b>12,841,929.00</b>	<b>567,154.00</b>
51021 - Communication Expense	37,630.00	35,000.00	(2,630.00)	39,000.00	1,370.00
51032 - Janitorial Services	166,000.00	165,000.00	(1,000.00)	166,000.00	-
51041 - Insurance - Liability	70,000.00	70,000.00	-	75,000.00	5,000.00
51061 - Maintenance - Equipment	248,100.00	250,000.00	1,900.00	282,000.00	33,900.00
51071 - Maintenance - Bldg & Improve	82,000.00	90,173.91	8,173.91	145,000.00	63,000.00
51072 - Landscaping Services	35,000.00	35,000.00	-	36,000.00	1,000.00
51074 - Maint - Parks and Grounds	6,500.00	6,500.00	-	10,000.00	3,500.00
51206 - Accounting/Auditing Services	54,750.00	54,750.00	-	60,000.00	5,250.00
51209 - Information Tech Svc (non ISD)	56,000.00	88,000.00	32,000.00	86,000.00	30,000.00
51211 - Legal Services	30,000.00	25,000.00	(5,000.00)	30,000.00	-
51225 - Training Services	20,000.00	15,000.00	(5,000.00)	40,000.00	20,000.00
51226 - Consulting Services	35,000.00	55,000.00	20,000.00	275,000.00	240,000.00
51230 - Security Services	51,000.00	48,000.00	(3,000.00)	50,000.00	(1,000.00)
51241 - Outside Printing and Binding	20,220.00	18,000.00	(2,220.00)	95,000.00	74,780.00
51244 - Permits/License/Fees	500.00	876.00	376.00	1,000.00	500.00
51301 - Publications and Legal Notices	1,000.00	896.57	(103.43)	5,000.00	4,000.00
51401 - Rents and Leases - Equipment	2,500.00	750.00	(1,750.00)	48,000.00	45,500.00
51421 - Rents and Leases - Bldg/Land	12,000.00	12,962.11	962.11	18,000.00	6,000.00
51504 - LAB, Commissioner Exp Reimb.	4,500.00	4,000.00	(500.00)	10,000.00	5,500.00
51605 - Private Car Expense	50,000.00	54,834.91	4,834.91	55,000.00	5,000.00
51803 - Other Contract Services	115,115.00	115,000.00	(115.00)	120,000.00	4,885.00
51901 - Telecommunication Data Lines	76,905.00	43,000.00	(33,905.00)	50,000.00	(26,905.00)
51902 - Telecommunication Usage	10,000.00	10,000.00	-	10,000.00	-

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51904 - ISD - Baseline Services	350.00	350.00	-	500.00	150.00
51909 - Telecommunication Wireless Svc	2,915.00	3,700.00	785.00	4,000.00	1,085.00
51910 - Courier Services	2,500.00	2,565.96	65.96	2,500.00	-
51916 - County Services Chgs	210,000.00	180,000.00	(30,000.00)	125,000.00	(85,000.00)
51922 - County Car Expense	36,000.00	33,159.00	(2,841.00)	36,000.00	-
52042 - Janitorial Supplies	26,820.00	25,000.00	(1,820.00)	25,000.00	(1,820.00)
52043 - Safety Supplies/Equipment	20,000.00	20,000.00	-	67,500.00	47,500.00
52091 - Memberships/Certifications	10,000.00	6,000.00	(4,000.00)	6,100.00	(3,900.00)
52101 - Other Supplies	25,890.00	22,000.00	(3,890.00)	92,000.00	66,110.00
52111 - Office Supplies	53,975.00	40,000.00	(13,975.00)	40,000.00	(13,975.00)
52115 - Books/Media/Subscriptions	1,648,000.00	1,648,000.00	-	1,792,000.00	144,000.00
52117 - Mail and Postage Supplies	15,000.00	17,670.57	2,670.57	18,000.00	3,000.00
52118 - Printing and Binding Supplies	8,000.00	6,000.00	(2,000.00)	5,000.00	(3,000.00)
52141 - Minor Equipment/Small Tools	46,000.00	45,000.00	(1,000.00)	37,000.00	(9,000.00)
52142 - Computer Equipment/Accessories	78,000.00	60,000.00	(18,000.00)	100,500.00	22,500.00
52143 - Computer Software/Licensing	51,000.00	40,000.00	(11,000.00)	84,000.00	33,000.00
52162 - Special Department Expense	189,855.00	184,336.21	(5,518.79)	171,000.00	(18,855.00)
52163 - Professional Development	15,000.00	16,054.58	1,054.58	20,000.00	5,000.00
52191 - Utilities Expense	443,500.00	443,000.00	(500.00)	450,000.00	6,500.00
<b>Services and Supplies</b>	<b>4,067,525.00</b>	<b>3,990,579.82</b>	<b>(76,945.18)</b>	<b>4,782,100.00</b>	<b>714,575.00</b>
53101 - Principal Payments - LT Debt	26,000.00	26,000.00	-	-	(26,000.00)
<b>Other Charges</b>	<b>26,000.00</b>	<b>26,000.00</b>	<b>-</b>	<b>-</b>	<b>(26,000.00)</b>
54305 - Machinery and Equipment	55,000.00	40,000.00	(15,000.00)	-	(55,000.00)
54333 - Computer Equipment	162,000.00	56,000.00	(106,000.00)	50,000.00	(112,000.00)
54405 - CIP - Bldg & Impr	118,500.00	18,500.00	(100,000.00)	200,000.00	81,500.00
<b>Capital Expenditures</b>	<b>335,500.00</b>	<b>114,500.00</b>	<b>(221,000.00)</b>	<b>250,000.00</b>	<b>(85,500.00)</b>
55011 - Appropriation for Contingenc	25,000.00	-	(25,000.00)	-	(25,000.00)
<b>Total All Expenses</b>	<b>16,728,800.00</b>	<b>16,045,713.53</b>	<b>(683,086.47)</b>	<b>17,874,029.00</b>	<b>1,145,229.00</b>
<b>All Revenues</b>	<b>16,228,800.00</b>	<b>17,024,377.00</b>	<b>795,577.00</b>	<b>17,874,029.00</b>	<b>1,645,229.00</b>
<b>All Expense/Expenditure Accts</b>	<b>16,728,800.00</b>	<b>16,045,713.53</b>	<b>(683,086.47)</b>	<b>17,874,029.00</b>	<b>1,145,229.00</b>
<b>Total</b>	<b>(500,000.00)</b>	<b>978,663.47</b>	<b>1,478,663.47</b>	<b>0.00</b>	<b>500,000.00</b>

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 Detail of Significant Differences 2015-16 vs 2014-15 Budget

Salary and Benefits

IT Manager (+1.0 FTE)	\$ 139,000
Administrative Assistant (+.5 FTE)	36,000
Extra Help Increase	106,000
Compensation Study Increase (1/2 of Total)	176,000
1.5% COLA and Step Increases	125,000
Increase in CALPERS Percentage	104,000
3% Increase in Health Insurance	75,000
Decrease in Retiree Health Care	<u>(194,000)</u>
	<u>\$ 567,000</u>

Services and Supplies

Marketing and Research	\$ 100,000
Roseland - 1st Year Expenses	90,000
Materials - 5% Increase	90,000
Advertising	75,000
Facilities Master Plan	75,000
Negotiations Expense	75,000
Digital Branch (previously in capital expense)	70,000
System Overhead Signage	50,000
Smaller Projects (previously in capital expense)	50,000
Ergo and Miscellaneous Furniture (pre. In capital exp.)	40,000
Change in Occidental Space	22,000
Conference Budget	20,000
Credit Card Processing Change	20,000
Savings in Data Lines	(27,000)
Savings in County Services Charge	<u>(85,000)</u>
	<u>\$ 665,000</u>